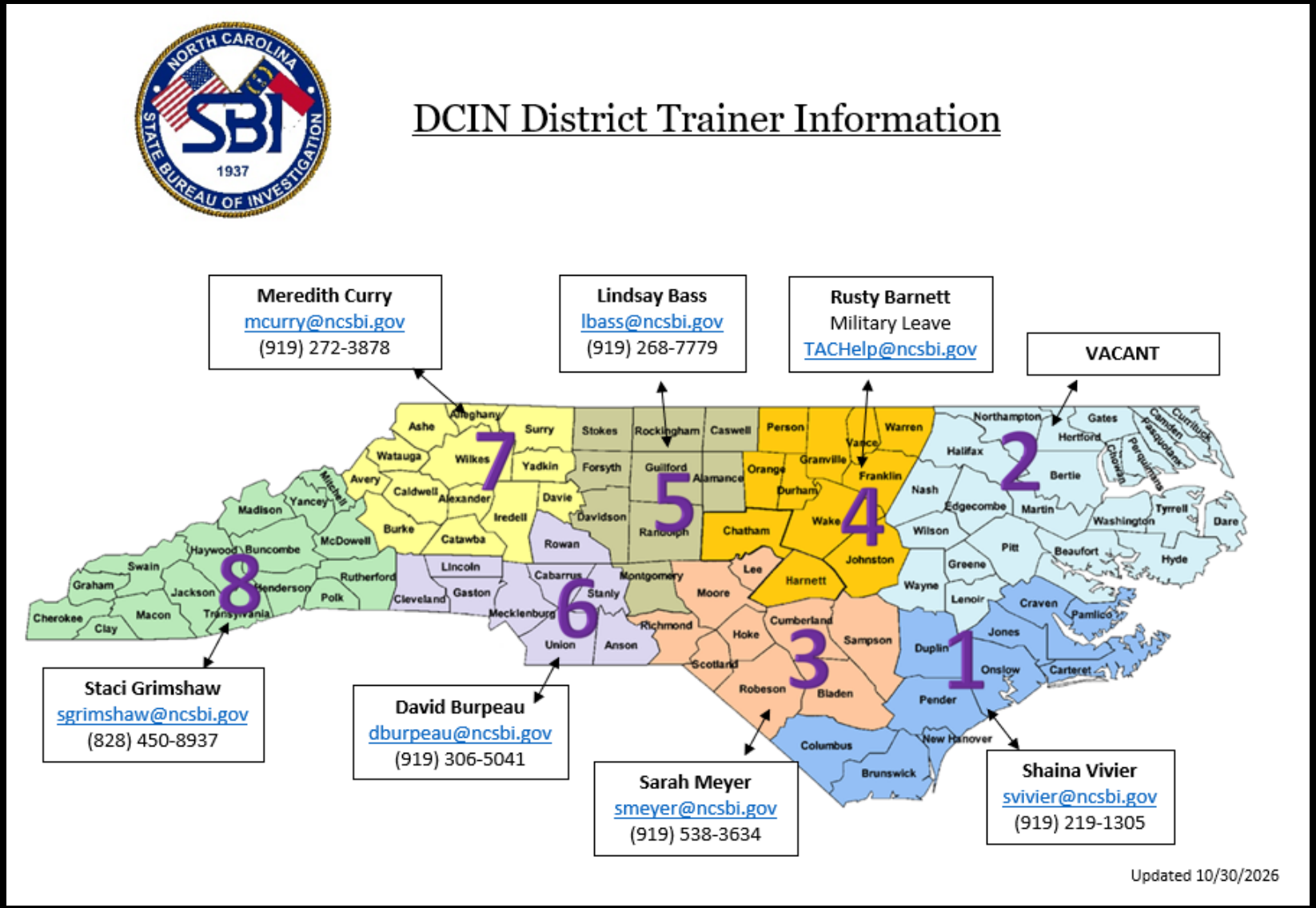
DCIN Passwords

November 2026
Criminal Information and Identification Section

Jessica Ward

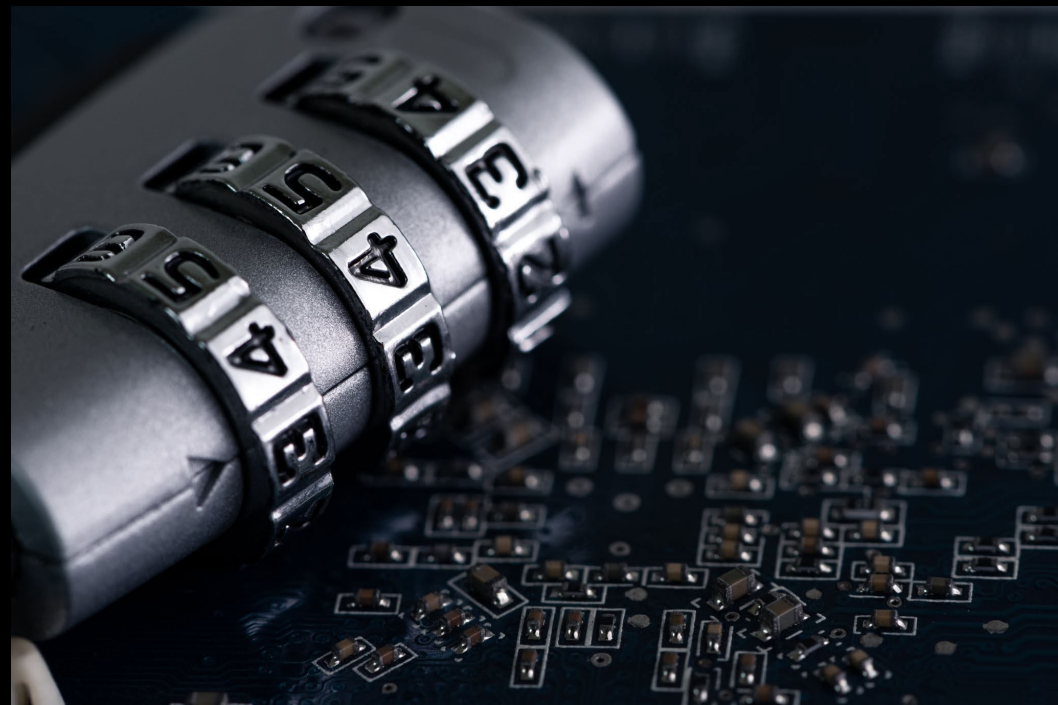
Criminal Information Training Supervisor

jward@ncsbi.gov

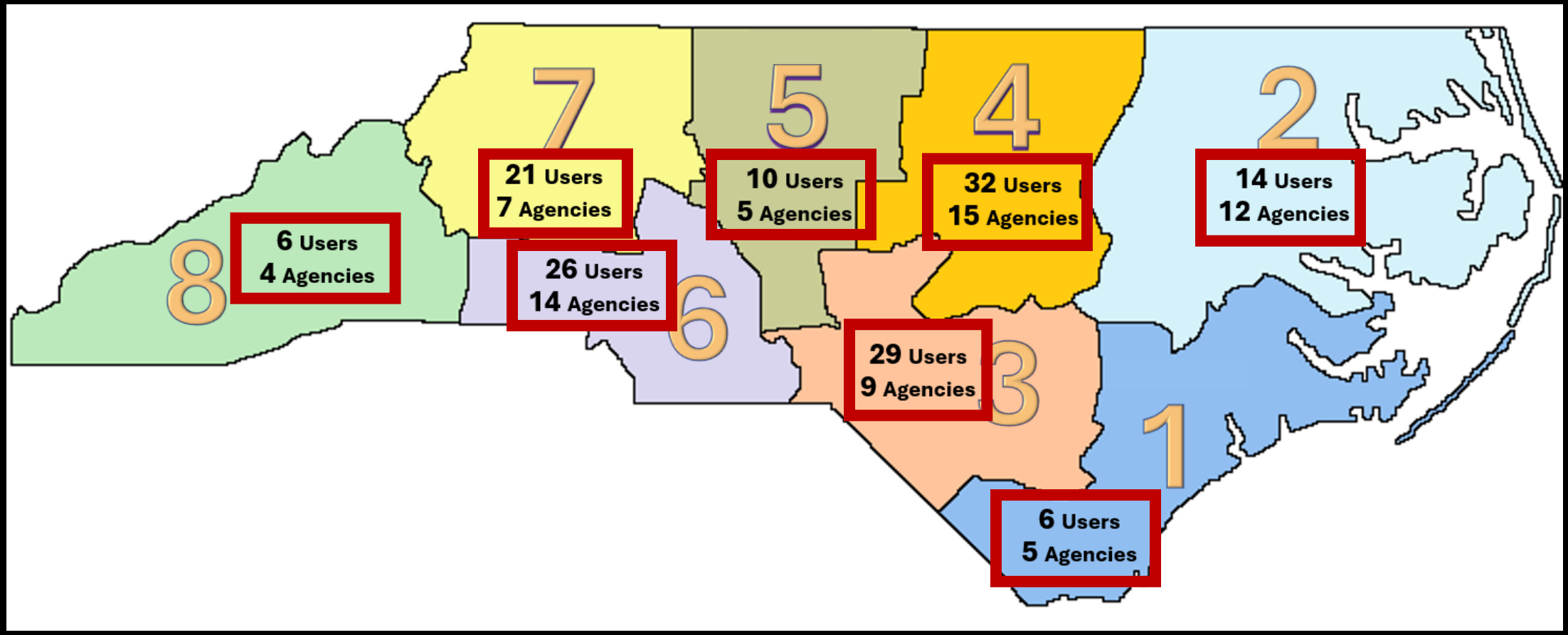


OBJECTIVES

- Discuss violation findings regarding DCIN passwords.
- List policies that establish password guidelines.
- Examine the SBI password requirements.
- Review potential penalties.

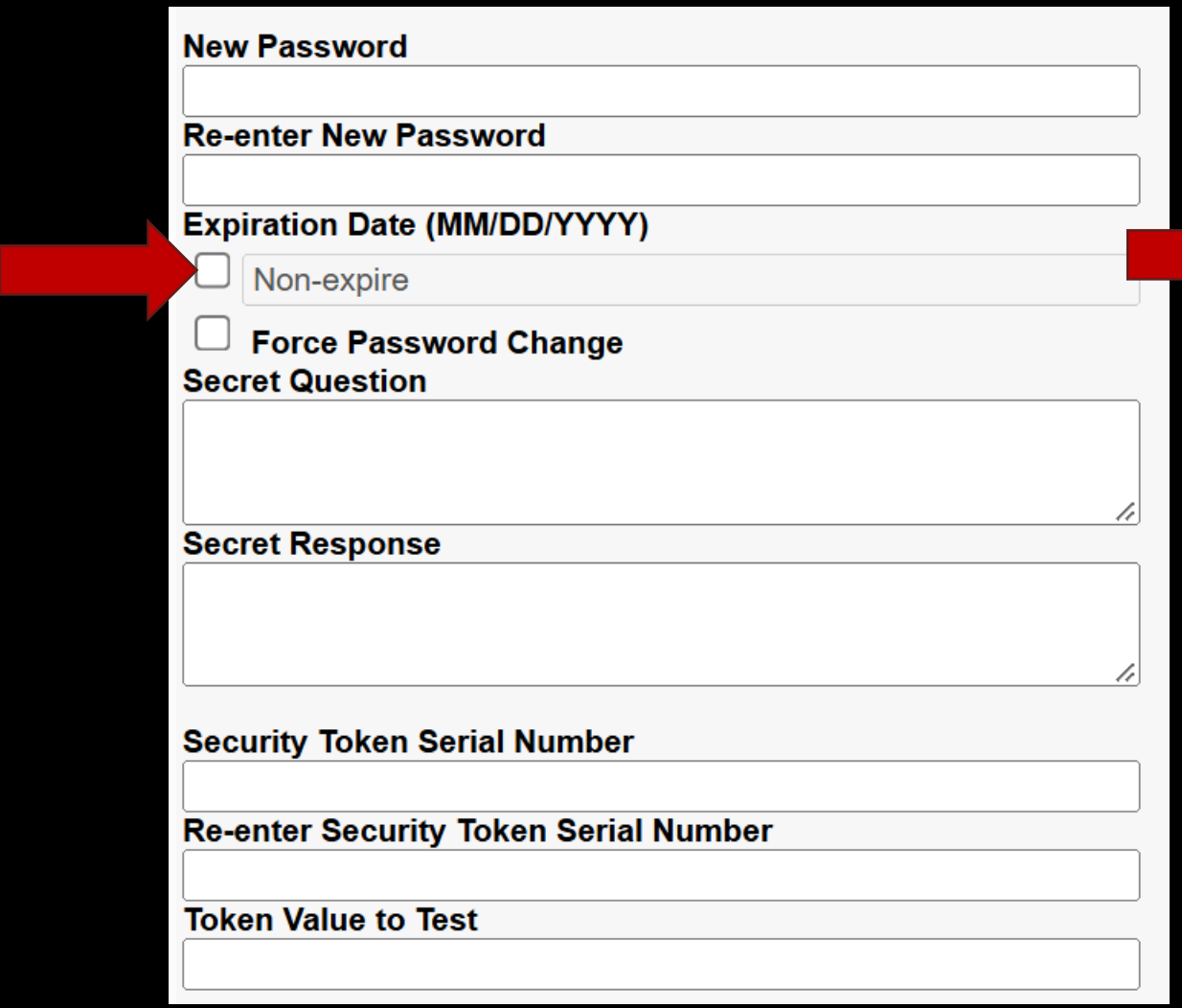


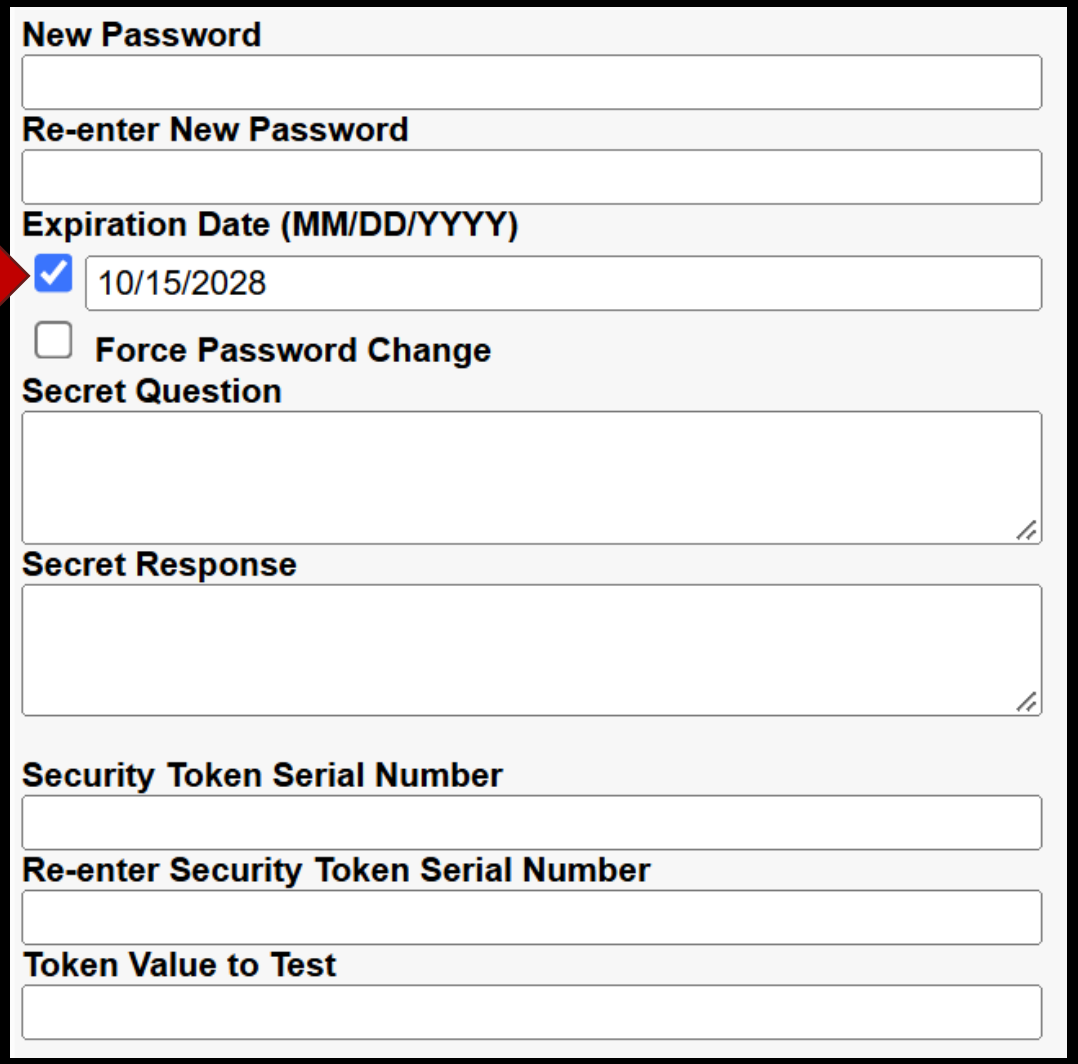
PASSWORD FINDINGS



Non-expiring passwords or
passwords with expiration dates beyond 90 days

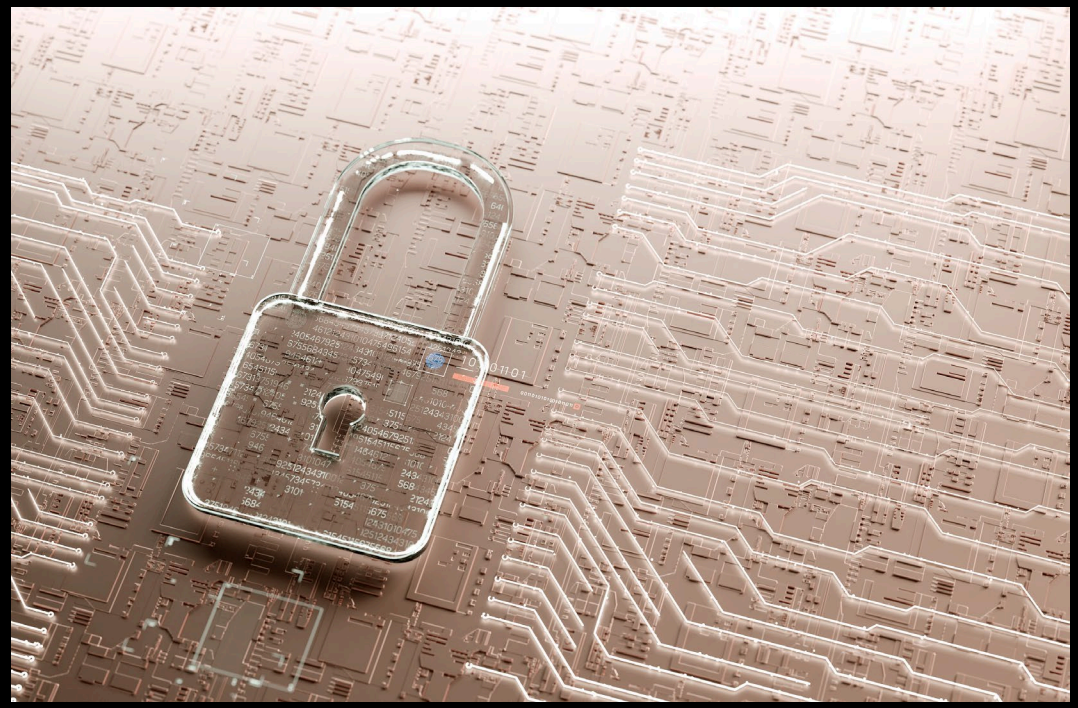
Non-Expiring or Extended Expiration





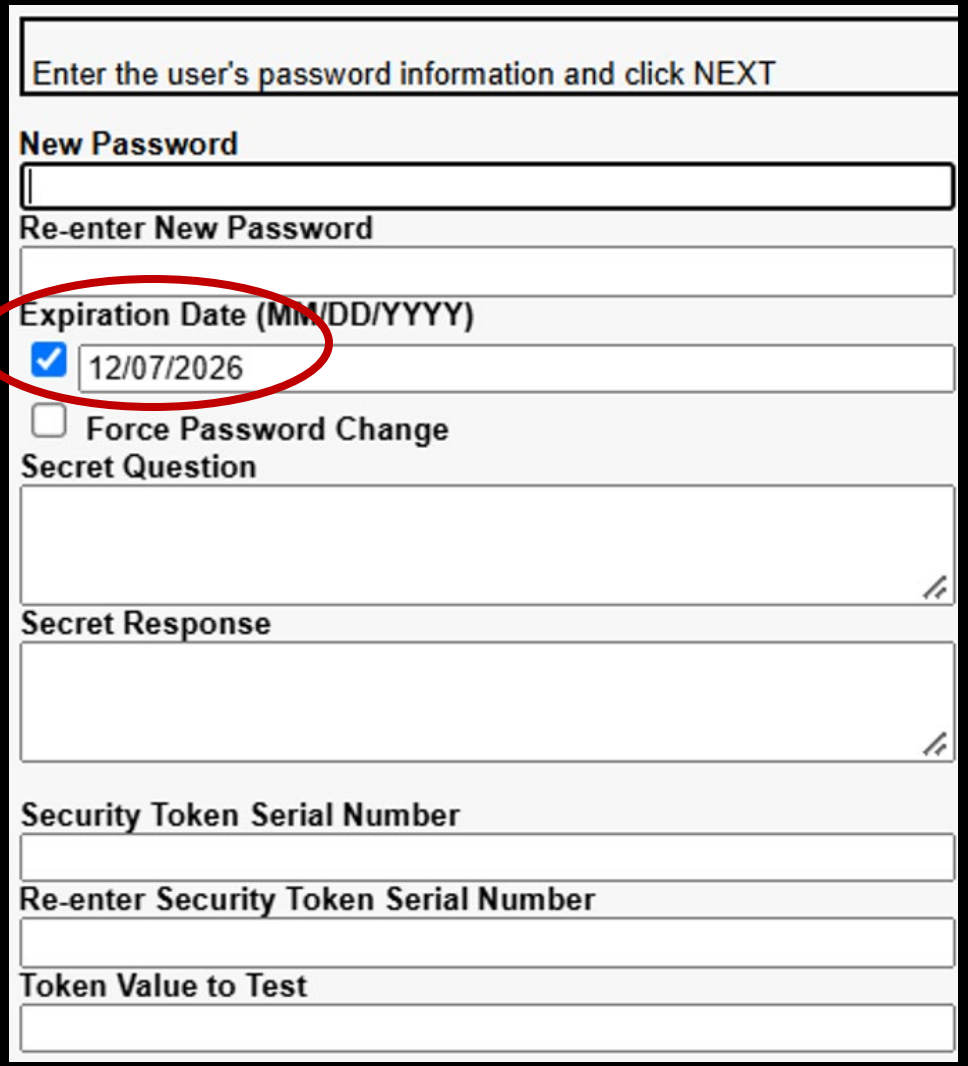
POLICIES

- CJIS Security Policy
  - Sets minimum standards
  - Security Awareness Training
- SBI Policy
  - Sets NC standards that may exceed federal rules
  - User Agreement
  - TAC Manual, page 13



REQUIREMENTS

- Do NOT un-check the expiration date box or manually enter a future date!
- ALL CAPS
- 8-12 characters, with at least:
  - 1 letter
  - 1 number
  - 1 special character !@#$*
- Cannot be a dictionary word or proper name
- Change every 90 days or when prompted
- Password document > Omnixx Links under +IT Assistance



PENALTIES



Includes, but not limited to:

- Suspension or revocation of DCIN certification
- Suspension of DCIN services to the violating agency

- Password checks may become part of future SBI audits.

Questions

