



TAC Meeting

NC State Bureau of Investigation

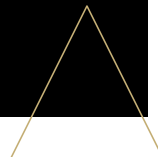
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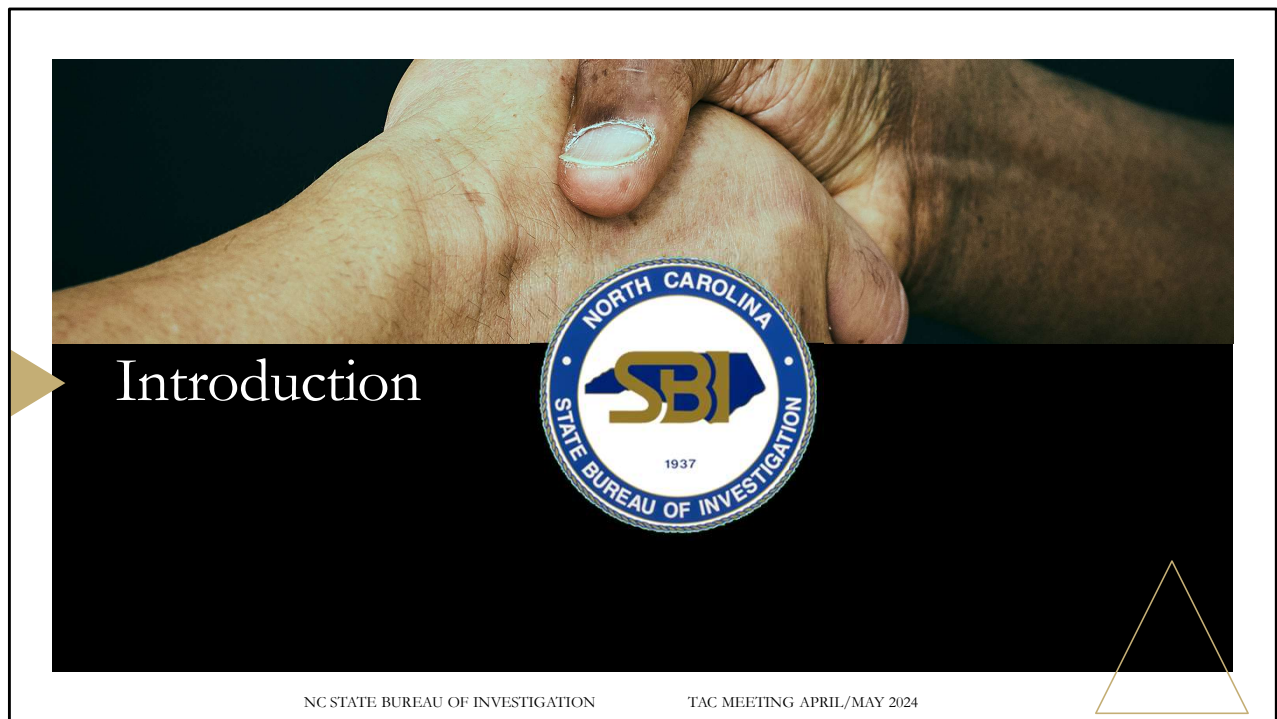
DCIN Training Unit



NC STATE BUREAU OF INVESTIGATION

TAC MEETING APRIL/MAY 2024





Instructor introduction



Topics

- *Purpose*
- *Additional Fields to ECG/MCG*
- *Review of New Fields*
- *Newsletter*
- *Implementation*
- *Q&A*

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TAC MEETING APRIL/MAY 2024

Review topics of discussion for presentation



Collection of Firearm Safety
Training Information



Assists NC Training & Standards
Investigating Instructor Complaints

Purpose

The collection of Instructor and Course information will assist NC CJ Standards when complaints have been received on Firearm Safety Course Instructors that may require an investigation. By having this information added to a CHP record in DCIN, NC CJ standards would be able to identify necessary information to investigate the complaint. **This information is only available to LE/CJ agencies and CANNOT be made public.**

Additional Fields Added to ECG & MCG

FIELDS

- Certificate Date (CTD)
- Certificate Number (CRN)
- Instructor Name (INA)
- Instructor ID (IMN)

THINGS TO REMEMBER

- Information collected from certificate
- Fields are free text
- Information added in application phase
- If left blank on ECG, can be entered using MCG
- If information needs to be deleted, use the MCG. Right click in field and choose Mark for Deletion

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When the ECG is performed, the above 4 fields will be included in the entry. This information can be located on the training certificate. These fields are not mandatory, but agencies are encouraged to enter this information. If the agency doesn't enter this information in the ECG, the MCG could be used to enter the information. Likewise, the MCG can also be used to delete any information in these fields by simply right clicking in the field and choosing "Mark for Deletion". The capture of this information in DCIN would ensure that only law enforcement and criminal justice agencies with an Originating Routing Identifier (ORI) would have access to

view information. Information would be entered in the application phase of a new permittee and information could be modified, if necessary, by record holding NC Sheriff's Office.

If an agency would like to add new information to previous records, this will be an agency decision and not required. A modify transaction would be used to enter the information.

Review of New Fields

The screenshot displays the Omnix Force application interface with two forms side-by-side. The left form is titled 'ENTER CONCEALED HANDGUN PERMIT (ECG)' and the right form is titled 'MODIFY CONCEALED HANDGUN PERMIT RECORD (MCG)'. Both forms are organized into sections: AGENCY/CASE DATA, PERSON DATA, PERMIT DATA, and CERTIFICATION DATA. The ECG form includes fields for Originating Agency Code (OR), Permit Number (PNO), Name (NAM), Street Address (HAD), City (HCI), State (HST), Zip Code (HZI), Mailing Address (MAD), City (MCI), State (MST), Zip Code (MZI), Phone (PHN), County of Residence (CTY), Date of Birth (DOB), Social Security Number (SOC), DL or ID (OLN), State (OLS), Race (RAC), Sex (SEX), Hair Color (HAI), Eye Color (EYE), Height (HGT), Weight (WGT), Other Physical Description (SMT), Application Date (ES), New (NEW), Emergency Temporary (TEM), Certificate Date (CTD), Certificate Number (CRN), Instructor Name (INA), and Instructor ID (IRN). The MCG form includes fields for Originating Agency Code (OR), Permit Number (PNO), Date of Birth (DOB), Name (NAM), New Address (NNA), Street Address (HAD), City (HCI), State (HST), Zip Code (HZI), Mailing Address (MAD), City (MCI), State (MST), Zip Code (MZI), Phone (PHN), County of Residence (CTY), Date of Birth (DOB), Social Security Number (SOC), DL or ID (OLN), State (OLS), Race (RAC), Sex (SEX), Hair Color (HAI), Eye Color (EYE), Height (HGT), Weight (WGT), Waiver (WVR), Application Date (ES), Modified Application Date (APP), Deployed End Date (DEF), Deceased Date (DEC), Certificate Date (CTD), Certificate Number (CRN), Instructor Name (INA), and Instructor ID (IRN).

Review the 4 new fields in the ECG and MCG transactions.



Newsletter

Criminal Justice/Law Enforcement Sensitive
03/20/2024

***** ATTENTION: AGENCY TAC/POC *****
REVIEW AND DISTRIBUTE THIS NOTICE ACCORDINGLY



Updates to Enter Concealed Handgun Permit (ECG) & Modify Concealed Handgun Permit Record (MCG) Transactions

NC Sheriff's Offices are required to maintain the original copy of the NC Firearms Safety and Training Course certificate for individuals applying for a new Concealed Handgun Permit. If renewing, this requirement may be waived at the discretion of the Sheriff. This has not changed.

Effective XX/XX/XXXX, information pertaining to the Course and Course Instructor from the Safety Course certificate attended by the applicant may be entered in DCIN. Sheriff's personnel can enter the class information into the record using the ECG and/or the MCG transactions.

Pertinent Info:

NC Sheriff Offices can now enter information regarding the Firearms Safety and Training Course that the applicant attended into DCIN. The information that can be collected is:

- Certificate Date (CTD)
- Certificate Number (CRN)
- Instructor Name (INA)
- Instructor ID (IMN)

When the ECG is performed, the above 4 fields will be included in the entry. This information can be located on the training certificate. These fields are not mandatory, but agencies are encouraged to enter this information. If the agency doesn't enter this information in the ECG, the MCG could be used to enter the information. Likewise, the MCG can also be used to delete any information in these fields by simply right clicking in the field and choosing "Mark for Deletion". The capture of this information in DCIN would ensure that only law enforcement and criminal justice agencies with an Originating Routing Identifier (ORI) would have access to view information. Information would be entered in the application phase of a new permittee and information could be modified, if necessary, by record holding NC Sheriff's Office.

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North Carolina State Bureau of Investigation

Notice # 2024 - 00001

Please do not rely solely on this document as an all-inclusive resource.

If you are uncertain about any issue, please seek out guidance from your agency legal counsel or contact the SBI for direction to an appropriate guiding authority.

Newsletter and TAC Presentation available in Omnixx Links:

- Newsletter will be in the "Newsletter, 2024" Link
- Presentation handout will be in the "Terminal Agency Coordinator (TAC/POC, TAC Presentations, 2024" Link
- QR code is provided for quick access during presentation



New fields will be live in
ECG/MCG transactions
May 29, 2024

Please share this information
within your agency

Implementation

The new fields will be live in the ECG/MCG transactions in Omnixx Force May 29, 2024.

Agency personnel may begin entering new field information on this date.



Q&A session. Discuss any other topics deemed necessary for your meeting. Any questions may be directed to District Training Specialist.

Thank You



Email
youremail@email.com



Phone
Your Phone Number

