

NC Sex Offender Registration and Public Protection File

Juvenile Sex Offender Court Counselor Name or Address Change Form

This form is completed by the appropriate court counselor assigned to the registered juvenile sex offender whenever assignment of the court counselor changes or the address of court counselor changes. Once completed and signed, the form must be submitted to the current registering sheriff's office which maintains the juvenile registration. This information is entered into the juvenile's sex offender registration record maintained by DCIN and is used for mailing the mandatory juvenile registration Address Verification Letter. The Address Verification Letter is mailed on the anniversary date of the initial registration and every six months afterwards to the court counselor and address submitted on the initial registration card or updated through submission of this form. It is critical this information be updated in a timely manner in order for the Address Verification Letter to be signed by the court counselor and juvenile and returned to current registering Sheriff's Office within 3 business days of receipt of the letter.

Information as Currently Registered:

Name: Last First Middle SRN #

_____/____/____
Date of Birth

New or Changed Court Counselor Information:

Name: Last First Middle Title

Mailing Address: Street # Street Name

County City State Zip

Juvenile Court Counselor Signature _____/____/20____
Date Signed
_____/____/20____
Effective Date

Sheriff's Office Use Only

Date Received: ____/____/20____
Received By: _____
Registration Updated in DCIN: ____/____/20____
Updated By: _____

This form is used for changes in the Juvenile Court Counselor for all registered juvenile sex offenders and maintained in the case file for the juvenile offender. Updates to the NC SOR file using the JCC transaction must be completed for the changed information.