



FBI Criminal Justice Information Services (CJIS) Audit Unit

Training Services

National Crime Information Center

National Data Exchange

**National Instant Criminal
Background Check System**

Uniform Crime Reporting

External Training Team

National Crime Information Center (NCIC) Training Team

Training Topics

NCIC Files

- NCIC Person File Training
- NCIC Property File Training

*Training topics can include overview, specific portions, validation, hit confirmation, and miscellaneous section tailored to training needs.

NCIC Blue Alert

NCIC Packing the Record

NCIC Extradition Codes

NCIC Investigative Interest

NCIC Off-Line Search

NCIC Technical and Operational Updates



Description

The NCIC Training Team is responsible for providing training and support to federal, state, local, and tribal law enforcement and criminal justice agencies to support the goals of providing accurate and timely criminal justice information and officer safety notifications. The NCIC Training Team provides the tools necessary for the effective use of the NCIC system, including proper use and utilization of the NCIC system and the documented criminal justice information within.

Training Options

State-Specific Training

Coordinate with state points of contact to schedule training dates and agenda.
Offered in-person and virtually.

Virtual Training

Coming soon: quarterly and monthly sessions open to all law enforcement and criminal justice agencies on focused NCIC topics.

E-Learning

Training Modules are available on JusticeConnect through Law Enforcement Enterprise Portal (LEEP) on the NCIC Community

FOR ADDITIONAL INFORMATION CONTACT: NCICTRAINING@FBI.GOV

National Data Exchange (N-DEx) Training

Training Topics

Online learning sessions are provided in a three-part series.

Join in for one session, pick two, or join all sessions in the series.

Session 1

- N-DEx System Overview

Session 2

- N-DEx System Search

Session 3

- N-DEx Batch Search

*Additional Webinars are offered on a quarterly basis for CJIS Systems Officers and N-DEx Agency Coordinators



Description

The N-DEx training team offers a three-part online learning series. These Microsoft Teams sessions are designed to instruct criminal justice professionals on ways the N-DEx System can aid their investigations. Participants will receive guidance on how to access system capabilities, utilize best practices for setting system preferences, conduct effective searches on targets of investigative interest, and employ time-saving features, such as subject alerts to automate investigative workloads and aid in deconfliction.

Training Options

Webinars

1-2 hour sessions - Training Instructors schedule dates and notify states of upcoming training and handle all registrations.

FOR ADDITIONAL INFORMATION CONTACT: N-DExTraining@fbi.gov

National Instant Criminal Background Check System (NICS) Training

Training Topics

- Background of the NICS
- Guidelines for accessing the NICS
- Submitting NICS notifications
- Application of federal prohibitions for transfer of firearms
- Review of requirements for submission of records into the NICS Indices
- Overview of resources available
- Prohibitor specific webinars



Description

The NICS External Training Team is responsible for providing training and support to federal, state, local and tribal law enforcement and criminal justice agencies performing firearm related checks and contributing to the NICS Indices throughout the United States. The NICS training provides the tools and resources needed to assist agencies in reviewing criminal history records and accurately applying the federal prohibition criteria to assist with the timely determination of firearm eligibility and entry into the NICS Indices.

Training Options

Targeted State Training

Coordinate with state points of contact to schedule training dates and agenda.
Offered in-person and virtually.

Multi-State Training

Virtual training on the Ten Federal Prohibitions opened to all law enforcement and criminal justice agencies.

Webinars

1-2 hours virtual session on various topics scheduled throughout the year opened to all law enforcement and criminal justice agencies

FOR ADDITIONAL INFORMATION CONTACT: NICSTRAINING@FBI.GOV

Uniform Crime Reporting (UCR) Training

Training Topics

- National Incident-Based Reporting System Training
- Law Enforcement Suicide Data Collection Webinar
- National Use-of-Force Data Collection Webinar
- Lawful Access Data Collection Webinar
- Annual Counts – Law Enforcement Employee Count and Law Enforcement Public Contact Webinar



Description

The UCR Training team is responsible for providing training and support to federal, state, local, tribal law enforcement, and criminal justice agencies participating in UCR Data Collections. Trainings include an introduction or brief history and overview of the data collection and an in-depth look at the data elements captured. Webinar sessions also include a live demonstration where applicable.

Training Options

Virtual NIBRS Training

3 day/12-hour training coordinated with State Program Managers

Webinars

1-hour sessions - Training Instructors schedule dates and notify states of upcoming training

E-Learning

Training Modules are available on JusticeConnect through LEEP on the UCR Trainers community

FOR ADDITIONAL INFORMATION CONTACT: UCRTRAINERS@LEO.GOV



The CJIS Audit Unit's External Training Team (ETT) is dedicated to providing free training opportunities to law enforcement agencies and criminal justice partners across the country for several CJIS systems and programs to include NCIC, NICS, N-DEX, and the UCR Program. All current training opportunities can be viewed from our ETT registration landing page linked below.



Scan the QR code to register for training or copy and paste the link to ETT landing page into a browser:

<https://www.surveymonkey.com/r/ETTtrainingprograms>

For more information on specific program training contact:

- NCIC: NCICTRAINING@FBI.GOV
- N-DEX: N-DEXTraining@fbi.gov
- NICS: NICSTRaining@FBI.GOV
- UCR: UCRTRAINERS@LEO.GOV

Follow each training on JusticeConnect through LEEP:

1. Sign on to LEEP
2. Select JusticeConnect from menu
3. Search for specific program
 - NCIC Training
 - NICS Training
 - N-DEX Training
 - UCR Trainers
4. Select "Follow"

