



Submitting an Unknown Deceased Person's Information to National Systems

There are three national systems for reporting unknown decedents: the FBI's National Crime Information Center (NCIC) Unidentified Person File, the FBI's Next Generation Identification (NGI) System, and the National Missing and Unidentified Persons System (NamUs). These systems are not interoperable and case information becomes compartmentalized. For this reason, reporting to each system enhances your agency's ability to resolve unknown deceased cases and receive investigative leads.

- **NCIC Unidentified Person File**—The NCIC Unidentified Person File contains biographic information for unknown deceased person cases, when submitted. This file is available to law enforcement agencies (LEAs) and a corresponding criminal case must be opened at the LEA prior to submission.
- **NGI System**—LEAs may enroll the unknown deceased person in the NGI System using fingerprints, when available. LEAs may submit these using the *Electronic Biometric Transmission Specification (EBTS)* Unknown Deceased (DEU) and Known Deceased (DEK) Types of Transaction (TOT), if programmed, or may submit to the FBI's Criminal Justice Information Services Division's Special Processing Center (SPC) to input the DEU or DEK submission on their behalf.
 - Enrolling the unknown deceased person in the NGI System will enable an LEA's receipt of investigative leads when subsequent activity occurs for the decedent's identity, including any name and date of birth provided from criminal history updates.
- **NamUs**—Medical examiners and coroners may also report unknown decedents to NamUs. NamUs contains demographics, case circumstances, clothing and accessories, physical description, images, and documents, which in some cases includes biometric information. For assistance reporting unknown decedents to NamUs, contact your NamUs regional program specialist available at <https://namus.nij.ojp.gov/contact#mbkdni>.

Contributing agencies should retain any system-assigned numeric identifiers with the unknown decedent's case file. An unknown deceased person case summary worksheet is available at <https://fbibiospecs.fbi.gov/biometric-training>.

For fingerprint submission assistance and programming for the DEU and DEK TOTs, contact the Customer Service Group at CK_CSG@fbi.gov. For fingerprint processing assistance during a system outage and fingerprint-based missing person enrollment, contact SPC at SPC_Team@fbi.gov. For general assistance with the NGI System deceased person enrollment, contact the DPI Services via email at DPIservices@fbi.gov. For assistance with the NCIC Unidentified Person File entry, contact the NCIC staff at ioau@fbi.gov. For assistance with NamUs, please contact your NamUs regional program specialist available at <https://namus.nij.ojp.gov/contact#mbkdni>.